

Expanding Horizons

National Institute on Infant and Early Mental Health

April 27-28, 2023

Call for Papers - Checklist & Instructions

Submission Checklist

Completed "Call for Papers – Submission Form"






Completed "Call for Papers – Presenter Contact Form" for each presenter who will be attending.

General Instructions

- Submissions for all presentations must be received by IEMHP no later than **September 19th, 2022**.
- Each submission must be received in electronic form at iemhp.expandinghorizons@sickkids.ca . Confirmation will be forwarded upon receipt.
- Each submission must include:
 - 1 completed "Call for Papers" submission form indicating the primary presentation contact, brief description summarizing proposed session content/ goals, 3 educational learning objectives and a description of the intended audience, and;
 - a presenter contact form for each co-presenter.
- All presenters and co-presenters **will be REQUIRED to register for the institute and pay the appropriate registration fee**. IEMHP is not able to exempt presenters from the registration fee. Presenters will receive an **additional 15% off** the discounted member rates.
- All presenters, discussants, who will be actively presenting must complete the presenter form as acknowledgement of the above.
- All submissions will be reviewed by the IEMHP National Institute Committee. IEMHP reserves the right to edit workshop summaries for inclusion in the National Institute brochure. Authors will have the opportunity to review final descriptions in advance of publication.
- You will be notified of the program committee's decision regarding your submission by mid-**October 2022**.

Submissions Topics

- Submissions are invited for **90 Minute Concurrent Session Presentations**
- Suggested topics include (but are not limited to):

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|  | <p>FOUNDATIONAL Integral topics such as child development, brain development, attachment, family- centred practice, risk and resilience, cultural humility.</p> |
|  | <p>PROMOTION Universally accessible services, supports, and resources that encourage optimal early mental health and wellbeing during prenatal, infancy, toddlerhood, and early childhood periods through positive and culturally safe environments, experiences, and relationships.</p> |
|  | <p>PREVENTION Services, supports, and resources which seek to increase support and protective factors, improve determinants of health, and mitigate risk factors and relational adversity that can influence a child's mental health and development.</p> |
|  | <p>EARLY INTERVENTION Services, supports, and resources in response to one or more specific developmental, behavioral, or mental health concerns which aim to minimize risk and the development of further challenges through strengthening capacity within the child, caregiver, and relationship.</p> |
|  | <p>TREATMENT Services, supports, and resources for an identified challenge or diagnosed condition that aims to reduce the intensity and improve developmental, mental health and/or behavioural outcomes.</p> |

- Sessions should include a formal presentation and/ or interactive learning activities and adequate time for audience participation (at least 15 minutes), as well as supporting resources of no more than 15 pages.
- Presenters are also welcome to supplement presentations with **posters**, or submit as **individual poster submissions**.
- ***Note*** if additional time is needed submissions may be made for sessions which include multiple parts. (i.e. include an AM and PM session – 3 hours total).

Presentation Format

- Presentation types include presentation of professional papers/ lecture, symposia, interactive workshops and panel discussions with experts.
- Presenters may also opt to include a poster presentation on the same topic to supplement your lecture/ workshop.
- In keeping with the principles of continuing education, a minimum of 25% of the total time should be allotted for discussion.
- IEMHP will meet all reasonable requests for audio-visual equipment as requested on the submission. Presenters may be asked to provide their own laptop computers for use with provided LCD projectors.
- Session notes and handouts must be submitted to IEMHP by **March 22, 2022** for circulation to registrants. Materials will be uploaded to the password protected registration website to be made available for download by participants. Hardcopies will not be provided to participants. Presenters may provide printed copies to participants at their discretion and expense.

Presentation Types

Presentation of Research/ Papers

- Research submissions must include some background information, a clear statement of the rationale and purpose of the study, description of the methodology, a summary of results and a brief discussion.
- Presentations of research should ideally include an evaluation component and have clear implications for practice in infant and early mental health.
- Paper presentations can also focus on program descriptions, evaluation and reviews, new theoretical constructs, or novel treatment approaches.

Workshop Submissions

- Workshops are 90-minute forums which are intended to be highly interactive and provide participants with opportunities to practice and learn skills in interaction with the presenter.
- Numbers of participants will be limited as determined by the workshop presenters in collaboration with the IEMHP National Institute Committee.

Symposia Submissions

- A symposium presents several points of view, with a discussion focusing on a specific topic or theme.
- A symposium includes presentation of 2 - 4 related papers and ideally has presenters from more than one location/ setting.
- Symposia are allotted 90 minutes with the agenda established by the presenters.
- Symposia submissions should include a brief review abstract from **each** presenter, and an overall abstract from the symposium organizer describing the entire symposium theme and proposed discussion